

**VAN WERT CITY SCHOOLS**  
**S F GOEDDE BUILDING**  
**205 W CRAWFORD ST**  
**VAN WERT OH 45891**  
**419-238-0648**

February 1, 2012

Dear Parents,

The registration of kindergarten children attending the Van Wert City Schools for the 2011-2012 school year will be held February 27 – March 2, 2012, in the Superintendent's Office at the Goedde Building, located at 205 W. Crawford St. To make your kindergarten registration process easier, we have enclosed the registration forms. Please complete the forms and drop them off at the Goedde Building beginning February 27, 2012.

To attend kindergarten a child must have attained the age of five by August 1st. No student shall be admitted to first grade who has not successfully completed kindergarten. Kindergarten students will attend school all day, every day.

At the time of registration it will be necessary for parents to present a certified copy of child's birth certificate, child's social security number, and, in case of divorced parents, a copy of the child custody court order. A record of your child's immunizations will be required. Immunization requirements are enclosed.

If you will not be available for registration February 27 – March 2, 2012, please call the Van Wert City Schools Superintendent's Office at 238-0648. Your cooperation will be appreciated.

Sincerely,

Ken Amstutz  
Superintendent

